



Town of Naples

Town Hall
15 Village Green Lane
P.O. Box 1757
Naples, Maine 04055
(207) 693-6364

To: All Media, Naples Residents
Fr: John Hawley, Town Manager
Dt: Monday, March 16, 2020
Re: Naples' Municipal Response to COVID 19

The Town of Naples, in response to the latest information regarding the spread of the COVID 19 virus, has enacted the following until further notice:

- The town office will be closed to public admittance. Staff will continue to report to the office and will help residents remotely.
- If municipal staff are quarantined by order, staff are being instructed as to how to deliver vital services from home, and IT Services is assisting us with planning for that.
- The public is encouraged to call the office to conduct business. When calling, staff will assist folks with online services to the greatest extent possible.
- If a resident must come to the town office, an appointment will be scheduled for them to do so.
- All nonessential business meetings will be postponed with dates to be determined.
- Essential business meetings will occur only if necessary General assistance appointments will be handled over the phone, and documentation required of an applicant can be dropped off to a lockbox we have installed at the office front door. The GA administrator will then determine eligibility and make necessary arrangements.
- Property taxes coming due in April, should be mailed to the town office or may be dropped into the locked box at the entrance to the town office.
- Our town meeting scheduled for April 28th has been postponed. Elections in May are on schedule for the time being.
- The Before and Aftercare program has closed as of today.
- Free meals for children 18 years and younger are going to be available starting tomorrow provided by the school district. The pick-up location will be daily at Kent's Landing between 11 AM and 12:30 PM.
- The Casco Naples Bulky Waste side of the facility will be closed. The Transfer Station side will remain open for regular hours but interaction with staff will be minimized.
- The CrossWalk Community Outreach Food Pantry is working on a plan to continue to provide food to those in need but will be providing those services in a manner to limit peoples exposure to one another. Please contact CrossWalk directly for further information at (207) 615-3226

The Town website has been updated to provide the links necessary for online services such as:

- Vehicle, trailer and boat registrations
- Birth, death, and marriage certificates
- Hunting and fishing licenses
- Dog registrations
- Tax payments and assessing exemptions
- Burn permits
- Links to all the municipal department's contact information

Please contact the town office with any questions.

We, the municipal staff, strongly encourage and ask you to respect the "social distancing" procedures to ensure the health and well being of all. Together we will get through this and we wish you well.