

Questions & Clarifications
The Portland Area Comprehensive Transportation System (PACTS)
Request for Proposals
Transit Stop Access Project— Phase II Part A: Conceptual Design Development

1. **Question:** The RFP limits the non-price proposal to 30 pages (not including cover and table of contents). Does the cover letter, and Schedule A & B Certificate forms, need to be included in the 30 pages?

Answer: The cover letter is included in the 30-page limit. Schedules A and B are not included in the 30-page limit.

2. **Question:** Can you confirm whether or not this is a MaineDOT funded project and that a \$50 rate cap applies?

Answer: Yes, for this project, funding comes through MaineDOT (which is governed by FHWA rules) and has a \$50-per-hour direct rate cap. MaineDOT will entertain wage waiver requests to exceed this limit; however, they generally only award them for highly specialized tasks and/or expertise. Indirect rates are more flexible but are based on your audited overhead rate. FHWA generally allows 10-15% profit but MaineDOT usually pegs profit at 10% unless the project has a lot of risk.

3. **Question:** The Cost Proposal Form included in the RFP was dated 3/16/12. The Cost Proposal Form we have on file for the TSAP Phase 1 RFP is dated more recently 4/1/14. The forms are slightly different. Can you please confirm and circulate the excel file of the cost proposal form that should be included in response to this RFP?

Answer: Please use the Cost Proposal Form that was attached to the Phase II Part A RFP. The Excel file can be obtained by emailing Aubrey Miller at amiller@gpcog.org.