

PACTS

Portland Area Comprehensive Transportation System



Destination 2040

PACTS Joint Planning and Technical Committee Meeting

Tuesday, April 9, 2019

9:00-10:30 a.m. at GPCOG

AGENDA ITEM	Time	Facilitator	Action
1. Meeting Start	9:00	Chair	
2. Public Comments	–	Chair	Public input
3. Project Updates (Attachment A) a. Transit Tomorrow	9:05	Chair	Informational and discussion
4. Destination 2040 Priority Setting (Attachment B)	9:15	Staff	Informational and discussion
5. MPI Update (Attachment C) View online map here.	9:40	Staff	Informational and discussion
6. PACTS Planning Studies process and timeline – 2020-2021 UPWP (Attachment D)	10:00	Staff	Informational and discussion
7. Adjourn	10:30	Chair	Vote



Attachment A

PACTS UPWP Projects Update Report

March 26, 2019

1. Transportation Management Association (TMA)

Purpose: Determine the feasibility of forming a Transportation Management Agency (TMA) in the Greater Portland Region. A TMA could help reduce traffic congestion and improve parking access in downtown Portland by increasing usage of public transit and multimodal options, and implementing other Transportation Demand Management (TDM) strategies.

Timeline: 2019

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* MaineDOT; GPCOG Membership Dues

Update: We have established a TMA working group with the City of Portland, METRO, Portland Regional Chamber of Commerce, and Portland Downtown. The working group is mapping out a strategy to create a permanent and sustainable TMA by 2020. As an interim step, we will pursue short-term pilot efforts, such as technological parking management solutions, securing buy-in from private businesses and institutions, and other TDM strategies.

Project Manager: Jessa Berna, Senior Planner, jberna@gpcog.org, (207) 774-9891 Ext. 210

2. Transit Supportive Land Use Planning

Purpose: Assist transit agencies and municipalities with transit supportive land use planning by developing concept plans around one or to existing or planned transit stops in the region. Concept plans will identify potential policy and infrastructure improvements that support increased density and mixed-use development, and encourage transit use, and strengthen the region's transit network. This project may serve as a pilot for future UPWP transit-oriented development projects.

Timeline: Scheduled to be completed by December 2019.

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* MaineDOT

Update: PACTS will fund the South Portland Maine Mall project as proposed, and provide some preliminary technical assistance for the Saco Transportation Center proposal. GPCOG staff will be meeting with a landscape architect this week to discuss graphical renderings, connecting with stakeholders, and public surveys. Southern Maine Planning and Development Commission is taking the lead on arranging stakeholder meetings and developing a possible revised scope for the Saco Transportation Center project.

Project Manager: Jessa Berna, Senior Planner, jberna@gpcog.org, (207) 774-9891 Ext. 210

3. Transportation and Community Well-Being Network

Purpose: This mobility management network brings together stakeholders from a range of sectors to work together on improving transportation coordination and access for people who experience barriers. The network includes representatives from human services, health care, transportation, aging, disability and representatives from populations that frequently experience transportation barriers. The Network seeks to:

- Coordinate to address gaps and improve access

- Raise awareness among decision-makers
- Share information and solutions within the Network and beyond

Timeline: Meetings are monthly on the 3rd Thursday of each month from 10:30am-noon, at Portland Public Library's Monument Square location.

Funding Source: National Center for Mobility Management (utilizing FTA funds)

Update: GPCOG staff worked in partnership with the Network to develop a [Southern Maine Mobility Resource Guide](#). Print copies are available by contacting Zoe.

Project Manager: Zoe Miller, GPCOG Senior Project Manager & Public Health Specialist, zmiller@gpcog.org, (207)-774-9891 Ext. 227.

4. Regional Transit (RTP) Plan Implementation

Purpose: As part of this year's UPWP, PACTS will work with the region's seven transit operators to implement a subset of the 13 recommendations from the regional transit development plan, *Moving Southern Maine Forward*. The first phase of this work is to select which recommendations to advance during the current UPWP period. Input was gathered from PACTS governing bodies, key stakeholders, and the public. Implementation may require assistance from a consultant, depending on the specific needs of the selected recommendations.

Timeline: Short-term 6-year plan adopted in December 2017. Long-range vision (Phase 2) is set to begin January 2019 (see PACTS Long Range Public Transportation Plan).

Funding Source: *Federal:* PACTS FTA 5303 Planning Funds; *Local Match:* GPCOG Member Dues (for phase 1)

Update: The PACTS Transit Committee discussed and voted on the top four priorities at the December 13 retreat, committing unanimously to the top priorities of improving connections between routes and schedules and increasing awareness of options with a dedicated website and improved apps, and the lesser priorities of exploring creation of a regional fare payment system and exploring integration between transit agencies, with the understanding that searching for other funding sources is an ongoing activity that underlies these and other initiatives. An event is being planned for June to encourage municipal and community leaders to ride the region's public transit system.

Project Manager: Aubrey Miller, Transportation Project Manager, amiller@gpcog.org, (207)-774-9891 Ext. 202. FMI: <http://www.gpcog.org/transportation-land-use/transit/regional-transit-development-plan/>

5. PACTS Long Range Public Transportation Plan

Purpose: PACTS is set to begin a long-range public transportation plan for Southern Maine. Known as Transit Tomorrow, this planning process will center around creating a 30-year pathway for investments to improve the public transportation network, increasing ridership and connections between housing and employment opportunities. The plan will focus on improving the economy, environment, and quality of life by prioritizing infrastructure investments, shaping economic and housing growth, and preserving the natural environment.

Timeline: January 2019- December 2020

Funding Source: FTA 5303

Update: GPCOG is currently negotiating with the chosen consultant and discussing plans for scenario planning. The next PAC meeting is set for April 5.

Project Manager: Stephanie Carver, Planning Director, scarver@gpcog.org, (207)774-9891, Ext. 222.

6. Transit Stop Access Project Phase II

Purpose: The Transit Stop Access Project is focused on prioritizing, designing and constructing pedestrian and bicycle improvements at and near fixed route bus stops for METRO, ShuttleBus-ZOOM,

and South Portland Bus Service. In Phase I, an in-depth field assessment was conducted and GPCOG worked with transit agencies operators and key stakeholders to prioritize bus stops for small improvements, ped/bike facilities, and possible locations for construction of mini-hubs. Phase II will include further prioritization, preliminary designs, and development of construction bid packages for the three participating agencies.

Timeline: Jan 2018-Dec 2019

Funding Source:

- GPCOG Project Management – FTA 5303 Planning Funds (local match from GPCOG member dues)
- Consultants – FTA 5307 with local match from involved transit agencies

Update: Consultant interviews for Phase II Part A were held on Thursday, January 10. In March 2019, GPCOG hired McMahon Associates, Inc. to begin work on Phase II Part A, Conceptual Design Development.

Project Manager: Aubrey Miller, Transportation Project Manager, amiller@gpcog.org, (207)-774-9891 Ext. 202. FMI: <https://www.gpcog.org/transit-stop-access-project/>

7. Regional Sign & Shelter Project

Purpose: This project is focused on installation of new bus shelters at high-priority bus stops and installation of new, clearer and more uniform bus stop signs in the PACTS region. In March 2017, South Portland Bus Service decided to withdraw from the project. During 2017, GPCOG provided support to Shuttlebus-ZOOM on designs for new bus stop signs, informed by national best practices and standards. GPCOG also provided METRO with GIS mapping and assistance in selecting an engineering firm for the upcoming round of shelter installations. METRO and ShuttleBus-ZOOM will continue to utilize project funds to install shelters and for design and procurement of signage.

Timeframe: Timeframe for when capital funds must be spent is at FTA's discretion. Exact timing currently unclear.

Funding Source: FTA 5307 with local match from involved transit agencies

Update: The 2018-19 UPWP does not include project-specific planning support for this project. GPCOG planning staff time is available upon request and will require a determination regarding the funding source.

GPCOG Contact: Zoe Miller, GPCOG Senior Project Manager & Public Health Specialist, zmiller@gpcog.org, (207)-774-9891 Ext. 227. FMI: <https://www.gpcog.org/regional-sign-shelter/>

8. Active Transportation Plan Implementation

Purpose: In October 2018, PACTS adopted *Getting There From Here: A Regional Active Transportation Plan for the PACTS Region*. The plan envisions a complete network of accessible trails, paths, ways, and modes, serving all people and places, promoting a culture of healthy living and a vibrant economy in the PACTS region. This is an update to the 2009 PACTS Regional Bicycle and Pedestrian Plan with an expanded focus that includes public transit, along with health and equity outcomes. *Getting There From Here* offers recommendations for where to invest effort and funding over the next decade.

Timeframe: Plan implementation will commence in 2019.

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* MaineDOT

Update: GPCOG staff are working on a scope for implementation, including items that can be advanced in 2019 and needs for the 2020-2021 UPWP.

Project Manager: Zoe Miller, GPCOG Senior Project Manager & Public Health Specialist, zmiller@gpcog.org, (207)-774-9891 Ext. 227. FMI: <https://www.gpcog.org/active-transportation/>

9. Portland Commercial Street Operations and Master Plan Study

Purpose: This study will develop a plan to create a safer and more inviting environment for users of the easterly portion of Commercial Street. The plan will allow Commercial Street to maintain its role as the spine of a great working waterfront, an economic development center, and a nationally recognized retail/tourist destination while enhancing future economic development opportunities for the region.

Timeline: Scheduled to be completed by December 2019.

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* MaineDOT, City of Portland.

Update: WSP has been selected as the consultant for this project. The team has been focusing on data collection and background information, and held two stakeholder meetings and one public meeting, in preparation for discussions with the planning committee.

Project Manager: Jessa Berna, Senior Planner, jberna@gpcog.org, (207) 774-9891 Ext. 210

10. Saco/Scarborough Route 1 Complete Streets Plan

Purpose: This project will undertake an assessment of the Route 1 corridor to identify multi-modal deficiencies, potential environmental impacts, develop and analyze improvement alternatives and make preferred alternative recommendations from Downtown Saco north to Pleasant Hill Road in Scarborough. Making the corridor more accessible for all modes will help mitigate congestion and improve safety for all users. The recommended design alternatives should aim to meet the needs of drivers of motor vehicles, transit users, bicyclists, and pedestrians.

Timeline: Scheduled to be completed by December 2019.

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* MaineDOT, City of Saco, Town of Scarborough.

Update: T.Y. Lin has been hired as the consultant for this project. So far the project team has focused on background information and media content for the municipal websites and press releases. Each municipality hosted a public meeting in December. The next step is for the planning committee to weigh in on recommendations.

Project Manager: Jessa Berna, Senior Planner, jberna@gpcog.org, (207) 774-9891 Ext. 210

11. Freeport Preliminary Bike/Ped Planning Exit 22

Purpose: This project will undertake an assessment of bike/pedestrian accommodations across the I-295 interstate in concurrence with the State's preliminary design efforts near Exit 22 in Freeport. Specific tasks associated with this effort will include the development of high-level cost estimates, sketches, and pros/cons for the suggested options.

Timeline: Scheduled to be completed by December 2019.

Funding Source: *Federal:* PACTS FHWA Planning Funds; *Local Match:* Town of Freeport.

Update: This project was added to the UPWP at the October PACTS Policy Committee meeting. HNTB was hired through a simplified acquisition process to complete this work. A site visit is set for April.

Project Manager: Jessa Berna, Senior Planner, jberna@gpcog.org, (207) 774-9891 Ext. 210

12. Inclusive Transportation Planning Project

Purpose: This project is engaging older adults, people with disabilities, and people of color in driving more inclusive regional transportation planning. This project includes both the PACTS and GPCOG geography. Transit agencies and municipal staff are key stakeholders. Project deliverables will include:

- Recommendations for increasing inclusiveness to PACTS. These recommendations will inform the 2019 update of the Public Participation Plan.
- An implementation plan for a ready-to-launch transportation solution.

Timeline: Through January 2019 – and beyond if pending grants are awarded.

Funding Source: National Aging and Disability Transportation Center (NADTC – a program of FTA) and U.S. Administration for Community Living.

Update: GPCOG staff submitted a request for Phase 2 funding that would support implementation of several Inclusive Transportation Planning recommendations – which were unanimously approved by PACTS Policy Committee to be used to inform the 2019 update of the Public Participation Plan and the Title VI, Non-Discrimination Plan. Funding notification is expected by March 15th.

Project Manager: Zoe Miller, GPCOG Senior Project Manager & Public Health Specialist, zmiller@gpcog.org, (207)-774-9891 Ext. 227.

13. The Shopper Links Project

Purpose: The Shopper Links project responds to the need for free and low-cost door-to-door transportation to food shopping strongly expressed by older adults, people with disabilities, and others with low incomes. The project includes four components:

1. Pilot of a city-wide door-to-door weekly shopper shuttle in South Portland
2. Promoting awareness of and access to the shopper shuttle
3. Development of a sustainability plan for the shuttle
4. Disseminating information on the pilot across the region

Through a partnership between GPCOG and RTP, this project will test the concept of a door-to-door shuttle service for older adults, people with disabilities, and low-income people, and serve residents of housing facilities as well as those who live in single family and small multi-unit housing.

Timeline: February-August 2019

Funding Source: National Aging and Disability Transportation Center (NADTC – a program of FTA)

Update: GPCOG was selected for Round 2 funding from the NADTC. This project will implement the service planned through Phase 1. Zoe will work closely with Rick Harbison to manage the pilot project. The Work Group – including older adults, people with disabilities and representatives from Alpha One, Avesta, South Portland City Council, South Portland Bus Service, South Portland Housing Authority, South Portland Senior Advisory Council, and Southern Maine Agency on Aging on Aging – begin in March.

Project Manager: Zoe Miller, GPCOG Senior Project Manager & Public Health Specialist, zmiller@gpcog.org, (207)-774-9891 Ext. 227.

Attachement C

2020 PACTS MPI Program

Northern Region

Municipality	Project Scope Summary	Municipal Match	PACTS Contribution	Total Project Estimate	Comments
Cumberland	Tuttle Road; rehabilitation including drainage, shoulder improvements and sidewalks.	\$217,000	\$217,000	\$434,000	3/18 revised estimate from Cumberland
Yarmouth	Rte. 1 culvert and sidewalk project	\$139,083	\$133,333	\$272,416	Revised per new (3/19) balance after Freeport withdrawal and Cumberland revised estimate
Yarmouth(New)	Main Street Streetscape project)	TBS	\$49,667	\$272,416	Revised per new (3/19) balance after Freeport withdrawal and Cumberland revised estimate
	Total Sub-region	\$356,083	\$400,000	\$978,832	
			\$0		

Central Region

Municipality	Project Scope Summary	Municipal Match	PACTS Contribution	Total Project Estimate	Comments
Cape Elizabeth	Segment 1 sidewalk improvements	\$90,000	\$90,000	\$180,000	
Portland-3	Washington Ave., Presumpscot to Veranda, pavement preservation and bike lanes	\$239,672	\$97,248	\$336,920	As Portland requested, withdrew Elm Street and replaced with Washington Ave.
Portland-2	Elm Street, Marginal to Congress, pavement preservation, ADA and sidewalk improvements				
Portland-1	Marginal Way, Forest Ave to Franklin, pavement preservation including buffered bike lanes	\$212,752	\$212,752	\$425,503.00	
	Total Sub-region	\$542,424	\$400,000	\$942,423	

Western Region

Municipality	Project Scope Summary	Municipal Match	PACTS Contribution	Total Project Estimate	Comments
Gorham	Rte. 237 Mosher Rd.; road rehabilitation including drainage, X-walks and ADA work	\$151,000.00	\$151,000.00	\$302,000.00	
Gorham	Rte. 202; urban village center, safety enhancements for motorists, pedestrians and cyclists.	\$249,000.00	\$249,000.00	\$498,000.00	
	Total Sub-region	\$400,000.00	\$400,000	\$800,000.00	

Southern Region

Municipality	Project Scope Summary	Municipal Match	PACTS Contribution	Total Project Estimate	Comments
Scarborough	Rte. 114, Phase II partial reconstruction including drainage and complete streets components.	\$839,000.00	\$205,000.00	\$1,044,000.00	
Biddeford	Main Street improvements Safety improvements for motorists, cyclists and pedestrians	\$195,000.00	\$195,000.00	\$390,000.00	
	Total Sub-region	\$1,034,000.00	\$400,000	\$1,434,000.00	
	Total Funding for all Projects	\$2,332,507.00	\$1,600,000	\$4,155,255	

Note: The project costs above are estimates. If the project complete costs are over the estimate, the PACTS contribution is locked at the funding amounts indicated above. If the project complete costs are less than the estimate any remaining PACTS contribution balance is transferred into the PACTS Holding WIN. Details will be reflected in the three party agreements.

Attachment D

PACTS Planning Studies – Call for Proposals **2020-2021 Unified Planning Work Program – DRAFT 3/22/19**

Overview

- This is a call for proposals for planning studies for PACTS to fund and manage in the 2020-2021 Unified Planning Work Program. Selected studies will be administered by PACTS in coordination with MaineDOT and local municipalities. A 20% local match will be required.
- Eligible study topics must have a regional impact and focus on transportation, include planning for multi-modal corridors and centers, active transportation, access management and streetscape improvements, and sustainability and economic development. Municipalities are encouraged to submit joint proposals and coordinate with transit agencies when appropriate.

Key Dates

- **Monday, May 13th** – Submit any questions to Jessa Berna, GPCOG Senior Planner (774-9891 x210, jberna@gpcog.org) by this date.
- **Friday, May 24th** – Email final proposals, including all submission requirements and attachments, to Jessa Berna, GPCOG Senior Planner at jberna@gpcog.org by 4:00 p.m.
- **Thursday, June 6th** – All applicants will be required to give a 10-minute presentation on their proposal at the June Planning Committee Meeting. (Note: All PACTS committees will be invited to attend.)

Scoring Criteria

Data Supported Purpose and Need – **20%**

Demonstration of the qualitative and quantitative need for this study.

Scope of Work and Budget – **20%**

How realistic and achievable is the scope and budget within the given timeframe?

Local and Regional Priorities – **45%**

How well does this project advance local priorities and regional priorities identified by PACTS?

Implementation Plan – **15%**

How likely is project implementation within the next 5 years?

Submission Requirements

Overview –

- List the proposed municipalities, study title, geographic area, and contact information for the project manager from each municipality.
- Briefly describe the proposed study (2-3 sentences).
- Identify any likely stakeholders.

Data Supported Purpose and Need –

The Purpose and Need Statement must address the critical deficiencies that the study will examine and the goals that will be addressed. Provide data to support the need for this study and the impact it will have, including data regarding safety, equity and mobility, economic development, and sustainability.

Scope of Work –

Include a through Scope of Work. Be sure to provide enough detail for GPCOG and MaineDOT staff to verify the cost estimate for the study.

Budget –

Complete the attached budget spreadsheet. If significant modeling, graphics renderings, and/or survey work is anticipated, these cost estimates should be called out in line-item format.

Local and Regional Priorities –

- Describe how this project advances local priorities and is consistent with adopted comprehensive plans and other local plans, studies and/or reports.
- Describe how this project advances the goals of Destination 2040 and other regional long-range plans and policies, such as the Active Transportation Plan and the PACTS Public Involvement Policies and Practices. Specifically address Destination 2040 priorities identified as a part of the 2018-2019 PACTS Priorities Workshop.
- List and provide a hyperlink to all relevant plans and studies completed within the past 5 years. This should include Municipal, PACTS, and MaineDOT documents, and others when applicable.

Implementation Plan –

Describe anticipated next steps, timeline, and possible funding sources for implementing the study recommendations. This can include applying for additional PACTS funding, local CIPs, and other funding sources.

Letter(s) of Endorsement –

Include a letter of endorsement from each municipal manager in the proposed study area. Additional letters of endorsement from councilors/selectmen, transit agencies, and/or local committees are also welcome. Please submit no more than two letters per municipality.

Attachment D

Planning Study Selection Process and Timeline 2020-2021 UPWP

April 9, 2019 (Tuesday) – Planning and Technical Committees provide input at Joint Meeting

April 15, 2019 (Monday) – Final PACTS Planning Studies Call for Proposals issued

May 24, 2019 (Friday) – Study proposals due from municipalities

June 6, 2019 (Thursday) – Proposal presentations at Planning Committee meeting (all PACTS committees will be invited to attend)

June-September 2019 –

- Review committee scores proposals. Committee composition: 2 GPCOG Staff members, 1 MaineDOT representative, 2 Planning Committee Representatives (Committee Chair and Vice-Chair, unless their municipalities have submitted applications, in which case the PACTS Executive Committee Chair will appoint the representatives)
- MaineDOT and GPCOG staff works with municipalities to finalize Project Scopes.
- Review Committee makes a final recommendation to PACTS Policy Committee.

October 2019 – Policy Committee Adopts UPWP